

HEAD OFFICE

303 Church Street
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 MOGWADI 0715
 Telephone : (015) 501 0243/4
 Fax no : (015) 501 0419
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Molemole Municipality

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Vivirers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
 Fax no : (015) 397 4334

www.molemole.gov.za

Enquiries: Ralephenya T.D

Reference: FIN17/2022/23

7th June 2023

REQUEST FOR QUOTATION

REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) FOR THE TRAINING OF 30 MUNICIPAL OFFICIALS ON GRAP STANDARDS INCLUDING NEW STANDARDS AND AMENDMENTS:

1. Specification

Description	QTY	Amount
The training of 30 municipal officials on GRAP standards including new standards and amendments.	30 Municipal Officials	
Subtotal		
V.A.T @ 15 %		
Total cost (Including V.A.T)		

The following documentation should be attached to the quotations:

- Central Supplier Database (CSD) summary report(last verified between the date of advert and the closing date)
- A fully completed and signed declaration of interest form which is downloadable from www.molemole.gov.za
- A fully completed and signed MBD 9 form also downloadable from www.molemole.gov.za
- Tax compliance status pin
- LGSETA accreditation certificate in Municipal Finance Management. (Unit Standard 48965)

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

2. Functionality

Criteria	Weights	Applicable values
Company Experience in training related projects in government originations. Attach Four (4) appointment letters/ orders in training related projects in public sector.	60	Poor = 1 Average = 2 Good = 3
Key Personnel Experience A qualified trainer with at least 5 years' experience in local government with a Masters Qualification in Accounting or a qualified Chattered Accountant (CA). Attach a comprehensive CV and certified copies of qualifications with traceable references.	40	Very good = 4 Excellent = 5
Total	100	

2.1 Stage 2: Evaluation of Price and Specific Goals

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman – Ownership of more than 50%	Identification document and Company and Intellectual Property Commission (CIPC) registration document	5
People with Disability	Medical Certificate Indicating Disability	5
Youth (18 – 34 years old)	Identification document	5

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000 Preference Score Points of 2003 and Preferential Procurement Regulation of 2022
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

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Kindly direct all technical enquiries to **Wiso Portia** at **015 501 2303** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **15th June 2023 at 11h00**, clearly marked **“TRAINING OF 30 MUNICIPAL OFFICIALS ON GRAP STANDARDS INCLUDING NEW STANDARDS AND AMENDMENTS”** No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



KE MAKGATHO

MUNICIPAL MANAGER

FIN17/2022/23

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